



ANANTAPUR DISTRICT CO - OPERATIVE CENTRAL BANK Ltd.,

ESTD: 1919

SAHAKARA BHAVAN, SUBASH ROAD, ANANTAURAMU - 515001
email: adccbkatp@gmail.com
web: anantapurdccb.com

Ref: Premises/calendars/2026

Date: 02.12.2025

Sealed Quotations are invited for **Printing & Supply of diaries 2026**

Diaries 2026

Sl. No	Particulars	Specifications
1	Size	9"x5" inch
2	Quantity	5000 nos – up to 152 pages each (including 16 custom pages)
3	Information	Customized 16 pages (multi-colour oil paper printing) of Bank information – 90 GSM
4	Inner pages	70 GSM NS paper, single colour printing, (sample to be submitted)
5	Process	Offset printing as specified by the Bank; design provided by the Bidder
6	Cover page	Spot laminated cover page & Hard case Binding

General Terms & Conditions

Sl. No	Clause
1	Delivery within 10 days to Head Office (no extra cost) from work order/design finalization
2	Security Deposit/EMD: 10% of quoted amount (incl. taxes) via DD/Banker's Cheque payable at Anantapur, refunded after delivery within stipulated time
3	No payment if items not as per specifications; no advance payment
4	Penalty: 5% for delay up to 3 days; 10% for delay beyond 3 days up to 10 days; no payment thereafter and EMD forfeited
5	Sealed quotations should be submitted duly containing financial bid and quality sample paper on or before 06.12.2025, 04:00 PM addressing to "The Chief Executive Officer, Anantapur District Cooperative Central Bank Ltd., Head Office, #10-454, NTR Sahakara Bhavan, Subhash road, Anantapur – 515001".
6	Bank reserves right to cancel/reject any or all quotations
7	Bidders must have registered office/branch in AP/Telangana
8	Physical samples of Diary 2026 must be submitted; Bank will examine samples and finalize acceptable model; only approved bidders considered for financial evaluation; L1 bidder (lowest inclusive of all taxes) awarded contract; successful bidder must customize inner pages of Diary strictly as per Bank's requirements